



Note: This form is for mail or fax orders only and cannot be accepted for in-person transactions.

SACRAMENTO COUNTY CLERK/RECORDER RECORDED DOCUMENT COPY ORDER FORM

Complete additional order forms as necessary to fulfill your order.

Please type or print legibly. Name, address, and phone number information is required for all copy orders.

Record 1

Certified copies: \$9.00 for 1st page + \$1.00 for each additional page

Non-certified copies: \$8.00 for 1st page + \$1.00 for each additional page

TITLE OF DOCUMENT				# OF PAGES
RECORDER'S BOOK	/	PAGE	CERTIFIED	NON-CERTIFIED
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Record 2

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TITLE OF DOCUMENT				# OF PAGES
RECORDER'S BOOK	/	PAGE	CERTIFIED	NON-CERTIFIED
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TITLE OF DOCUMENT				# OF PAGES
RECORDER'S BOOK	/	PAGE	CERTIFIED	NON-CERTIFIED
				# OF COPIES

Requester's Information

Requester's Name	Telephone Number
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Residential Address: Number and Street, City, State Zip code

Shipping Address including City, State and Zip code (if different from above) **PO Box cannot be used for expedited delivery.**

Payment and Delivery Method (Make checks payable to Sacramento County Clerk/Recorder)

Credit card (+ \$6.00)

Expedited delivery for additional \$19.00

Credit card (+ \$6.00)

Regular mail delivery

Check/money order enclosed

Regular mail delivery

Cardholder's Name	Card Number	Expiration Date
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Return completed form with payment:

Mail: Sacramento County Clerk/Recorder
P.O. Box 839
Sacramento, CA 95812-0839

Fax: (916) 874-0947
Tel: (916) 874-6334

FOR OFFICIAL USE ONLY

Reel	Image	Certificate No.	Paper No.
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