Reset Print

RECORDING REQUESTED BY:

REQUESTOR'S NAME

WHEN RECORDED MAIL TO:

RECIPIENT'S NAME

STREET ADDRESS -or- P.O. BOX

CITY CA ZIPCODE

SPACE DIRECTLY ABOVE RESERVED FOR RECORDER'S USE

DOCUMENT TITLE(S)

58 characters max. per line

Reason for re-recording: _____

* This information will not appear on the printed sheet. *

Pursuant to Section 27361.7 of the Government Code, all documents submitted for recording must conform to the following:

- At least the top 2 ½ inches of the first page must be reserved for recording information.
- The left-hand 3 ½ inches of the reserved space shall be used by the public to show the name of the person requesting recording and the name and address to which the document is to be returned following recording.
- The document title(s) must be captioned on the first page of a document immediately below the space reserved for the recorder.
- All documents must have at least a ½ inch margin on the two vertical sides except in the space reserved for recording information.

Note: If the first page or sheet of a document does not comply with these requirements, you must attach a separate page to the front of your document which meets these criteria. Failure to do so will result in your document being returned to you.