



# COUNTY OF SACRAMENTO

## INDIVIDUAL APPLICATION FOR REGISTRATION AS AN UNLAWFUL DETAINER ASSISTANT

This space for County Clerk use only.

**Filing Fees:**

Filing registration:	\$ 93.00
Filing bond:	\$ 10.00
Each additional ID card:	\$ 37.00

**Additional Fees:**

Record bond, first page	\$ 20.00
Record bond, each additional page	\$ 3.00

**Registration Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

If a renewal, a new # must be assigned if there is a lapse of three years or more in the period of registration.

Two years from date of filing or expiration of bond.

### INSTRUCTIONS

Completely fill in all personal information requested in **Part A**. Check each applicable box in **Parts B through D** and provide information as requested for each box that is checked. Attach legible copies of all documents requested for each box that is checked (attach certified copies and originals as specified). You must sign the completed application under penalty of perjury.

Please **TYPE** or **PRINT** legibly and firmly in **BLACK** ink. Neither the County Clerk nor his deputies are permitted by law to give legal advice or assistance. This filing will be a public record and there are no refunds.

**A. Personal Information**

First Name	Middle Initial	Last Name	Suffix
Business Name			
Business Address	City	State	Zip code
Business Telephone Number			
Date of Birth	California Driver's License Number (or other personal identification that is acceptable to the County Clerk)		

**Parts B through D:** Answer each question listed by checking the box for Yes or No. Attach certified copies of required documentation for any question answered “**Yes.**”

**B. Civil Judgment**

- Have you been held liable in a final judgment or entry of a stipulated judgment entered in a civil action that alleged fraud, use of an untrue or misleading representation, or use of an unfair, unlawful or deceptive business practice? (If **yes**, attach **certified copy** of each judgment). **Yes**      **No**
  
- Have you had a civil judgment entered against you in an action arising out of negligence, reckless or willful failure to properly perform obligations as a Legal Document Assistant or an Unlawful Detainer Assistant? (If **yes**, attach **certified copy** of each judgment). **Yes**      **No**

**C. Criminal Conviction:** Note: Conviction means a plea or verdict of guilty or a conviction following a plea of *nolo contendere*. (Any conviction dismissed under Penal Code §1203.4 must be included.)

- Have you been convicted of a felony? (If **yes**, attach **certified copies** of each conviction and disposition). **Yes**      **No**
  
- Have you been convicted of a misdemeanor for unlawful practice of law or contempt of the authority of a court under Business and Professions Code §6126 or §6127 or found liable under Business and Professions Code §6126.5? (If **yes**, attach **certified copies** of each conviction and disposition). **Yes**      **No**
  
- Have you been convicted of a misdemeanor violation of the provisions on Legal Document Assistants and Unlawful Detainer Assistants under Business and Professions §§6400-6416? (If **yes**, attach **certified copies** of each conviction and disposition). **Yes**      **No**

**D. Revocation of Registration**

- Have you had a registration as a Legal Document Assistant or an Unlawful Detainer Assistant revoked by a County Clerk pursuant to Business and Professions Code §6413? (If **yes**, attach **certified copy** of each revocation). **Yes**      **No**

**Signature**

I declare under PENALTY OF PERJURY under the laws of the State of California that all information on this application and on all accompanying documents is true and correct and that I am not currently disbarred or suspended from the practice of law pursuant to Business and Professions Code §§6100-6117.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# ADDENDUM

## TEMPORARY ADDENDUM TO INDIVIDUAL APPLICATION FOR REGISTRATION AS AN UNLAWFUL DETAINER ASSISTANT

In an effort to comply with the new requirements of Business and Professions Code §6402.2 and §6403(a)(7), as added and amended, effective January 1, 2016, this temporary addendum to the application must be completed, until the updated official form is available.

Name of Registrant
Business Name

This addendum is incorporated with my application dated: \_\_\_\_\_  
(Date Filed with County Clerk)

### Renewal of Registration

To be eligible to renew registration, the registrant must complete 15 hours of continuing legal education courses, which meet the requirements of B&P §6070, during the two-year period preceding renewal. (B&P §6402.2)

If the application is for a renewal of registration, the application must contain a statement by the applicant that he or she has completed the legal education courses required by B&P §6402.2. [B&P §6403(a)(7)]

- |  |            |           |
|--|------------|-----------|
| <input type="checkbox"/> I have completed the legal education required by Business and Professions Code §6402.2. | <b>Yes</b> | <b>No</b> |
|--|------------|-----------|

**This addendum MUST be executed by the same signer of the application form.**

I declare under PENALTY OF PERJURY under the laws of the State of California that all information on this addendum is true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date